

Hammond Studio of Dance

626 San Rodolfo Drive, Solana Beach, CA 92075

www.hammondstudioofdance.com

(858) 481-1464

Dear Parents,

WELCOME TO THE HAMMOND STUDIO OF DANCE!

We are pleased you have selected our school for your child's dance education. Your child's progress is our most valued asset. That progress depends upon higher commitment and consistent attendance to class. We are glad you have made the commitment for the 2011-2012 school year. Classes are taught in a professional manner for the serious student. Our faculty consists of professional teachers as well as professional performers. Our goal is to provide the student with training that can help the child become a strong, self-confident individual, or lead to a career as a professional performer. We want to make his/her dance experience a learning one and at the same time an enjoyable one. Discipline and responsibility are but two character builders that are taught through dance. It is an extension of education, and enhancer for one's cultural existence, and one of the best and most joyous ways to build a child's confidence and self-esteem.

Please read the following policies and guidelines to ensure that we can all make Hammond Studio of Dance a safe, healthy, and fun place to learn!

REGISTRATION FEE: \$60.00 per dancer/year (Non-refundable)

BASIC TUITION: All tuitions are payable monthly in advance. All tuitions are based on 4 lessons per month. Tuition remains the same in a month regardless of holidays, or the number of weeks in a month. When a 5th lesson occurs, this is considered a **BONUS LESSON**, and no extra charge is made. Tuition is non-refundable, non-transferable between dancers, and will not be credited do to missed or dropped classes. Hammond Studio of Dance does not invoice except in cases where account is delinquent.

There will be a \$25.00 late fee for tuition paid after the 5th of each month
This includes any credit cards that are declined
There will be a \$35.00 service charge for all returned checks.

ABSENCES & MAKE-UPS: The progress of your child depends upon the consistency with which he/she attends class. Excusable absences may be made up within 4 weeks of the excused absence. ***Full tuition is ALWAYS due on the 1st of every month regardless of the number of absences.***

We will observe certain holidays throughout the year. Monthly tuition will not be adjusted; the accumulated **BONUS LESSONS** will be applied. Students taken out for the month of December, or any month, will be assessed a re-registration fee, and placement in class will not be guaranteed. In all fairness to your child, and to eliminate discouragement, consistent attendance is a must.

MAKE-UPS MAY NOT BE ACCUMULATED TO REPLACE THE NEXT MONTHS TUITION!

DRESS CODE

BALLET CLASSES:

BALLET/TAP COMBINATION CLASSES:

No designs on leotard, No skirts or tutus

2-4 year old class: Light Pink Leotard

3-5 year old class: Lavender Leotard

5-7 year old class: Powder Blue Leotard

Pink Tights, Pink Ballet Shoes and White Tap Shoes (no shoe laces, elastic must be sewn through holes).

Level 1 BALLET

Burgundy Leotard, Split Sole Ballet Shoes

No Skirts or Warm-ups

Level 2 BALLET

Dark Green Leotard, Split Sole Ballet Shoes

No Skirts or Warm-ups

Level 3 & Teen BALLET

Plum Leotard, Split Sole Ballet Shoes Pink Tights, Pink Leather Split Sole Ballet Shoes

Skirts/warm-ups worn at teacher's discretion

Level 4 & 5 BALLET

Black Leotard, Pink Tights, Pink Leather, Split Sole, Ballet Shoes

Skirts/warm-ups worn at teacher's discretion

REQUIREMENTS FOR ALL BALLET CLASSES:

Pink Tights (full or conversion only, cut off tights, or tights with holes will not be permitted on the dance floor)

Pink Ballet Shoes

Hair must be pulled up in a secure & proper bun (No Exceptions)

No underwear worn under leotards, No visible bras

No jewelry

No shorts or t-shirts

There will be no exceptions for the above ballet requirements. Students will have 2 weeks to get prepared. After the 2 weeks, they will not be permitted on the dance floor and will not be allowed to make up the class.

JAZZ CLASSES

Any color leotard or camisole, Black Jazz pants or booty shorts, and Black Jazz shoes

Hair must be pulled back and off of face

TAP CLASSES

Capezio or Bloch Black Oxford Tap Shoes, Black Jazz Pants (form fitting, cut off, feet exposed), booty shorts, or basket ball shorts, form fitted T-shirt, camisole, or leotard

HIP HOP CLASSES

No jeans or skirts. MUST HAVE lace up sneakers, No jazz shoes, or jazz sneakers

DANCE ATTIRE can be ORDERED THROUGH:

HAMMOND STUDIO OF DANCE

*See Melissa or front desk personnel for Details

DANCE PRODUCTION

Students will be presented in a professional production at the end of the dance year in June of 2012. Involvement in this production is optional, however if you decide your child will perform, there will be certain obligations, such as the mandatory Costume Check & Picture Day. You have no obligation to purchase pictures, but your child must be here on that day with their costumes. More information will be given around Winter Break.

STUDIO RULES & CLASSROOM ETIQUETTE

1. Classroom etiquette is essential for the student to fully benefit from the instructions given by the teacher! The student should not talk (unnecessarily), run or disturb others, or hang on the ballet bars. Respect for the teacher must be observed! The instructor has the right to dismiss any student disrupting or misbehaving in class.
2. Tardiness: If the student is late for the beginning of class, permission must be given to enter by the instructor. It is very disturbing for children to wander back and forth. Please have your child at the studio 5 minutes before class, and pick him/her up immediately after class. We cannot be responsible for any child left waiting. Any child arriving more than 10 minutes late will not be allowed to take class.
3. We are not responsible for lost articles. Lost & Found items will be donated on the 8th of every month.
4. We are not responsible for injuries.
5. Bring to class only what is needed. NO JEWELRY, NO TOYS, NO TUTUS, NO CELL PHONES
6. Names must be on all dance articles
7. Cover-ups or t-shirts are to be worn to and from class only
8. Parents and students are not permitted to walk through a class that is in progress
9. Parents, family, or friends are not permitted to watch classes on the dance floor, or in the hallway of the large studio. This is distracting to the dancers, as well as the teachers. You are more than welcome to observe from outside.

*Hammond Studio of Dance reserves the right to refuse your business without further notice.

*“Our enjoyment is seeing the students
gain more poise and*

*self-confidence as they progress in their
ability to dance.”*

*Sincerely,
The Hammond Studio of Dance Staff*